



2009 Annual Report

Green Hills
Community Action
Agency



CHARACTERISTICS OF COMMUNITY ACTION

CAAs have core funding from the Community Services Block Grant (CSBG). In FY 2009 every CSBG dollar was matched by \$15.25 from all other sources.

CAAs utilize volunteers making their network one of the largest users of volunteers in the country. GHCAA received more than 6000 volunteer hours in FY 2009.

CAAs are united in fighting poverty causes and conditions, yet each one is unique in the fact that they provide innovative solutions for their local area and community needs.

CAAs are required to have tri-partite boards with representation from local low-income, private sectors and elected or appointed public officials. All nine counties served by GHCAA have one representative from each group on the GHCAA Governing Board.

Derived from NCAF website: www.ncaf.org; and the NASCSP website: www.nascsp.org

GHCAA BOARD OF DIRECTORS

Betty Bagley

Katara Beal

Joe Brinser

Walter Griffen

Russ Hamilton

Leon Hicks

Jack Hodge

Linda Houghton

Rochelle Hook

Beverly Hooker

Sarah Jarvis

Brian Johnston

Marla Kile

Karen LaFaver

Marcy Mager

Gerald McBrayer

David McEwen

Fran Meeker

Gerald Owings

Barbara Oxendale

Todd Rodenberg

Peggy Ward

Sharon Wayne

Peter Williams



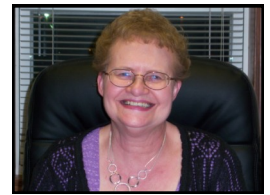
LETTER FROM BOARD CHAIR AND CEO

We greatly appreciate this opportunity to showcase the work and the outcomes achieved by our very talented and dedicated staff. As we write this, we know that with the current economic recession we are beginning to face challenges never seen before by Green Hills Community Action. Children and families that have never thought about needing our services; need our services. Communities in our region are looking at ways to enhance their residents' quality of life, and are turning to Green Hills Community Action in hopes of partnering with us on new and exciting ventures. We engage in these endeavors ever mindful of the families and communities we are dedicated to empowering.

Dedicated to the Green Hills Region,

Barbara Oxendale
Board Chairperson

Scott Long
Chief Executive Officer



Barbara Oxendale
Board Chairperson



Scott Long
Chief Executive Officer

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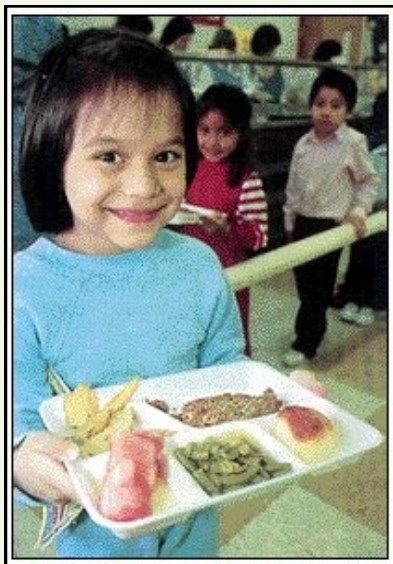
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Our Plan

Strategic Commitment #1 – GHCAA will empower individuals to achieve the knowledge, skills, and motivations needed to obtain and maintain employment.

Strategic Commitment #2 – GHCAA will facilitate educational opportunities promoting improved landlord-tenant relationships.



Strategic Commitment #3 – GHCAA will increase the number of decent, affordable housing units available for low-income families.

Strategic Commitment #4 – Strengthen families by empowering them with skills needed to utilize resources wisely and become more stable.

Strategic Commitment #5 - Women and children are provided a safe, empowering refuge from domestic violence.

Strategic Commitment #6 – GHCAA will strengthen families by providing them access to quality and affordable health care services.

Strategic Commitment #7 – GHCAA will promote community awareness of, responsiveness to, and understanding of low-income population needs.

Strategic Commitment #8 – GHCAA will affect an increase in childcare opportunities for working families.

Strategic Commitment #9 – Training and personal development opportunities will be emphasized for Staff and Board members.



Strategic Commitment #10 - GHCAA will improve its facilities to accommodate the needs of participants and staff.

Communities, Advocacy, Families, Partnerships

In
FY
2009

#1 - 133 unemployed individuals obtained a job; 178 participants obtained pre-employment skills, achieved their ABE/GED, and or completed their post-secondary education; and 60 employed individuals increased their income.

#2 - 89 families were educated on renter responsibilities; 83 families exhibited improved family functioning; and the Section 8 Voucher Program term to lease up ratio improved from 2:1 to 1.25:1.

#3 - There was a 2.5% increase in the number of active landlords; 654 families enrolled in and received rental assistance; 23 new affordable housing units were created; and 83 housing units were preserved or rehabilitated.

#4 - 352 families enrolled in energy conservation workshops; 272 families enrolled in enhanced skills workshops; 237 individuals received food assistance; 517 individuals received emergency assistance; 516 families received \$184,307 in state tax credits.

#5 - 253 individuals were provided with shelter and protection from domestic violence; 98 support groups meetings were held; 5 organizations/private counselors were partnered with; 870 women and children received Shelter services; and 587 individuals received legal advocacy.

#6 - 1844 individuals received health services and 542 youth accessed health services

#7 - 281 volunteers donated 7921 volunteer hours; 515 organizations were partnered with to expand resources; 6 local papers carry a monthly article from GHCAA pertaining to poverty issues; 29 individuals graduated from the Step Up to Leadership program; 18 low-income individuals engaged in community organizations, groups, initiatives; GHCAA worked with the United Way to establish a 2-1-1 resource in the area.

#8 - 14 individuals acquired/maintained employment due to obtaining childcare.

#9 - 41 GHCAA staff received professional development training (ROMA, etc.); 27 Board members were provided with various training opportunities; and the Leadership Team was expanded.

#10 - The Best Practices Team being utilized; a new office was purchased in Harrison County.

Step Up to Leadership



The Step Up to Leadership program was developed by Community Action Agencies in the state of Missouri and the University of Missouri Extension, with support from the state of Missouri Community Services Block Grant office and the Missouri Association for Community Action, Inc. The 12-session program is offered free of charge to anyone who is interested in making a difference in their community. Leadership graduates who participate in a community organization/group are usually eligible to apply for a mini-grant to support the group of their choice.

In 2009, the Green Hills Step-Up to Leadership program had 29 graduates, one of whom was Linda. Linda applied for, and received, a \$250 grant through the Step Up to Leadership program and decided to contribute the money to her local food pantry. After receiving the check from GHCAA, Linda in turn presented the check to the food pantry. When asked how the Step Up To Leadership program affected her life, Linda had this to say, "I learned a lot about volunteering through this program. The program helps people go out and volunteer in their communities."

Poverty Simulations

The Green Hills Poverty Simulations are a two hour long peek into what area residents struggling with poverty face each and every day. The Poverty Simulation program is a nationally recognized learning tool creating to sensitize community members to the realities faced by low-wage workers. During the simulation, participants role-play the lives of families living in poverty. During the course of four 15-minute "weeks," participants experience the real-life struggles of long-term unemployment, low-wage jobs, living in non-energy efficient housing, unreliable transportation, health problems without insurance, lack of quality child care and more.

One participant in the Grundy County Poverty Simulation called it an "eye-opening experience" playing the role of a pregnant teenage girl living in a 3-child family supported only by one income. "Shelia" had never known what it was like to live below the poverty level until the Simulation gave her a glimpse into the everyday lives of an estimated 17% of Missourians who currently live in poverty. The Poverty Simulation also helped her recognize she carried preconceived notions of the who's and why's of poverty in America today, and has helped her overcome them to an extent.



Car Donation Program

The Green Hills Car Donation program is a wonderful opportunity for area residents to help less fortunate area residents in need of reliable transportation. GHCAA customers can apply to receive one of the cars that have been donated to the Agency. Donors in turn receive a tax credit, which is often more than the trade-in value of the vehicle.



In 2008, there were 3 cars donated to GHCAA. The 2009 recipients of these vehicles were Jessica, William, and Charlotte. Jessica is a stay at home mom who, due to unforeseen family circumstances has taken in three children in addition to her own. She desperately need transportation to and from doctor appointments and school functions. Thanks to the donated vehicles, William was able to obtain a management trainee position at a local retail store, and Charlotte was able to attend college classes where she is working towards her degree.

Client Demographics

Total unduplicated number of persons about whom one or more characteristics were obtained:	7612
Total unduplicated number of persons about whom no characteristics were obtained:	0
Total unduplicated number of families about whom one or more characteristics were obtained:	3290
Total unduplicated number of families about whom no characteristics were obtained:	0

Gender		Number of Persons*		FamilySize		Number of Families***	
a. Male		3282		a. One		1485	
b. Female		4330		b. Two		682	
Total *		7612		c. Three		434	
Ages		Number of Persons*		d. Four		334	
a. 0-5		1068		e. Five		220	
b. 6-11		1060		f. Six		87	
c. 12-17		789		g. Seven		33	
d. 18-23		574		h. Eight or more		15	
e. 24-44		2085		Total ***		3290	
f. 45-54		807		Source of Family Income		Number of Families***	
g. 55-69		754		a. Unduplicated # of families Reporting One or More Sources of Income		3120	
h. 70+		475		b. Unduplicated # Families Reporting Zero Income		170	
Total ***		7612		TOTAL Unduplicated # Families Reporting One or More Sources of Income or Zero Income.***		3290	
Ethnicity/Race		Number of Persons*		c. TANF		207	
I. Ethnicity				d. SSI		621	
a. Hispanic or Latino		162		e. Social Security		1233	
b. Not Hispanic or Latino		7450		f. Pension		159	
Total *		7612		g. General Assistance		10	
II. Race				h. Unemployment Insurance		122	
a. White		7317		i. Employment + other sources		644	
b. Black or African American		117		j. Employment only		464	
c. American Indian and Alaska Native		11		k. Other		528	
d. Asian		4		Family Income(% of HHS Guideline)		Number of Families***	
e. Native Hawaiian and Other Pacific Islander		9		a. Up to 50%		1091	
f. Other		65		b. 51% to 75%		631	
g. Multi-Race (any two or more of the above)		89		c. 76% to 100%		821	
Total*		7612		d. 101% to 125%		557	
Education Levels of Adults #		Number of Persons age 24 and older**		e. 126% to 150%		130	
(# For Adults 24 Years Or Older Only)				f. 151% to 175%		36	
a. 0-8		345		g. 176% to 200%		14	
b. 9-12/Non-graduate		922		h. 201% and over		10	
c. High School Graduate/GED		2087		Total ***		3290	
d. 12+ some Post Secondary		675		Housing		Number of Families***	
e. 2 or 4 years College Graduate		92		a. Own		979	
Total**		4121		b. Rent		2103	
Other Characteristics		Number of Persons*		c. Homeless		14	
		Yes	No	d. Other		188	
a. Health Insurance		5563	2049	Total***		3284	
b. Disabled		1352	6260				
Family Type		Number of Families***					
a. Single Parent Female		708					
b. Single Parent Male		68					
c. Two Parent Household		669					
d. Single Person		1252					
e. Two Adults No children		483					
f. Other		106					
Total***		3286					

Community Services & Family Development Programs



Case management, workshops and programs under the Community Services umbrella are designed to help participants gain a variety of life skills. By attending an enhanced skill workshop, for example, a participant can learn car maintenance tips, or how to seek shelter and protect your property during severe weather.

Judy, 52, contacted Green Hills Community Action Agency after her boyfriend died unexpectedly. She found herself homeless, jobless and without transportation. She was depressed and worried that she wouldn't survive. She sought help from the community food pantry, then housed at GHCAA, to put food on the table.

While at the food pantry, she met the county director, who offered food for her immediate needs and help to get her on the road out of poverty. One-on-one case management with the county director gave her the confidence to start a house-cleaning business. The county director encouraged her to seek rental assistance through another GHCAA program and Judy is living in an apartment. She took a battery of tests through PETS (Pre-Employment and Training Services) and the results indicated an aptitude and ability in the accounting field. She is taking accounting classes at a community college and looking forward to working as a bookkeeper or payroll clerk.

Employment & Training Services

The Youth and Adult Employment & Training Programs are designed to lead participants toward successful careers and enriched lives. In addition to helping them acquire job-readiness skills, staff helps them build self-esteem and self-confidence needed to become the community leaders of tomorrow. Employment & Training offers a multitude of enrichment skills and workshops, such as tutoring, job training, mentoring, assistance with resume writing, and building interview skills. Interest and aptitude testing is also made available to eligible persons.

In 2009, area youth were given the opportunity to participate in a highly successful program called Next Generation Jobs Team (NGJT for short). This summer youth employment program, which was funded through ARRA, placed low-income youth with suitable employers for whom they could work up to 320 hours for from May 1 to September 30th. Each participant had an employment barrier such as lack of work experience, pregnant or teen parent, homeless, learning disability, or behavior issues.

Covering Topics Like:

- Team Building
- Leadership Skills
- Budgeting
- Job & Career Readiness Training
- On-The-Job Etiquette
- Alternative Schooling
- Tutoring
- Mentoring
- Resume Writing

Energy Services & “Green” Programs

Green Hills Community Action Agency's Energy Services Program is responsible for developing, coordinating and implementing programs related to energy conservation and education. The department also manages the operation of the Low-Income Home Energy Assistance Program (LIHEAP) and coordinates with the agency's Weatherization Department to identify potential customers, enhance partnerships with area utilities and provide energy educational opportunities.

The mission of the Low Income Home Energy Assistance Program (LIHEAP) is to assist low income households, particularly those with the lowest incomes that pay a high proportion of household income for home energy, primarily in meeting their immediate home energy needs.

In addition to emergency assistance, our Energy Services Department also develops the Agency's “green” programs, and has big plans for projects like:

- Community Gardens in Harrison & Grundy Counties
- Energy Usage Assessments
- Fire Your Clothes Dryer
- Put A Little Green In Your Life Presentations & Workshops

To learn more about these projects and more, visit the project website at:
www.putalittlegreeninyourlife.com



Housing Development



Safe, affordable and quality houses and apartment units have been developed in all nine counties in the Green Hills region through the Housing Development program. GHCAA currently oversees over 100 housing units in the region. Staff teaches tenants proper care and maintenance of their homes to help them reach their future housing goals.

Green Hills Community Action Agency received funding through the Missouri Housing Development Commission to build two new homes in Brookfield. Construction started in 2008 and was completed in 2009.

Both
new

homes are occupied by tenants who have known the fear of homelessness. The head of one family is a disabled Iraq War veteran. His injuries left him unable to work in his chosen field of law enforcement. He was homeless briefly until he moved back to the Green Hills region and lived temporarily with his grandmother. Now he is providing a home for himself, his fiancé and their baby. He is pursuing a bachelor's degree in criminal justice and psychology.



Section 8 Housing Assistance

Section 8 Rental Assistance is available to the public in the 9 county Green Hills region. This program helps the elderly, the handicapped, and the families of low-wage earners to obtain housing they can afford. Section 8 housing can include single-family rental housing, apartments, or mobile homes.

Eligible households must fall within HUD guidelines, which are based on the size of the family. Single persons, age 62 or older, and handicapped or disabled persons of any age, can also qualify, so long as they meet the income requirements. Eligible families or individuals may also be able to pay less rent without moving, if the homes they are renting meet Housing Quality Standards, the rent limits set by HUD and their current landlord agrees to participate in the Section 8 Housing program.

In 2009, Green Hills Community Action Agency assisted 654 families through our Section 8 program.

Green Hills Women's Shelters

Through any of our three Green Hills Women's Shelter locations, individuals can seek help to recognize an abusive situation, get advice for developing a safety plan for leaving an abusive relationship, and once they leave, find a safe haven and receive assistance in obtaining legal and medical help.

2009 saw a new Shelter site open its doors in Cameron, Missouri that will serve the residents of Clinton and DeKalb counties. The shelter is the result of a two year long collaboration between Green Hills Community Action Agency and various city, county, and state agencies. The opening of the Cameron Shelter created two full-time positions within the agency, and these new employees are assisted by 15 volunteers.

The shelter is able to accommodate 15 women at any given time, and will help provide them with an avenue to a safer future for themselves and their children.



Weatherization & Rehabilitation

GHCAA's Weatherization Program Can:

- Improve A Client's Living Conditions
- Lower A Client's Utility Bills
- Lower Missouri's Overall Fuel Consumption
- Keep Homes Warmer in the Winter & Cooler in the Summer



The main purpose of the Weatherization Program is to save energy by making homes easier to heat and cool. GHCAA hosts educational energy and weatherization workshops, in which participants learn money saving weatherization tips and receive kits containing home weatherization items.

Charlotte, a recent workshop participant, was glad to receive the kit, making use of the caulking and foam insulation right away. She says these items made an immediate difference in cutting down on drafts in her home. One of the things from the Weatherization themed workshop that really made an impact on Char-

lotte was the hands-on learning and demonstrations of weatherization items. Seeing the items in use at the workshop gave her the confidence to put them to use in her own home.

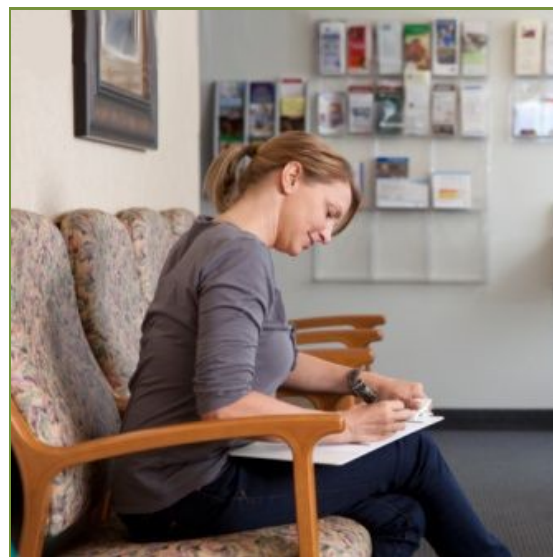
The Green Hills Community Action Agency Weatherization program has weatherized nearly 5000 home in the area. Helping residents save money by improving their homes to cut monthly utility bills is just one way GHCAA is putting people on the path to self-sufficiency.

Women's Health Services

Green Hills Community Action Agency Women's Health Services staff, led by a nurse practitioner, provide reproductive health services and general health screenings to clients regardless of income or age. Services are geared towards women's health needs, but men can also receive some services, such as the diagnosis and treatment of sexually transmitted diseases.

Services available through the GHCAA Women's Health Services Program include reproductive services, laboratory services, information and education, as well as referral services.

GHCAA expanded it's Women's Health Services to a tenth county during 2009, and began offering bi-monthly clinics in Keytesville to the residents of Chariton county. Women's Health Services now offer over 150 clinics annually through these 10 counties, serving approximately 2,000 women per year.



2009 Green Hills Fiscal Report

GREEN HILLS COMMUNITY ACTION AGENCY

Trenton, Missouri

Consolidated Statement of Financial Position

September 30, 2009

ASSETS

Current Assets:

Cash

Cash in Bank - Unrestricted	\$ 517,893.92
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Cash in Bank - Restricted	202,520.15
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Total Cash	<u>720,414.07</u>
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Investments - Certificates of Deposit	200,000.00
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Receivables, net	741,516.55
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Inventory	3,629.53
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Prepaid Expense	27,864.35
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Total Current Assets	<u>1,693,424.50</u>
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Non-Current Assets:

Capital Assets, Net	<u>5,779,014.05</u>
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TOTAL ASSETS	<u><u>\$ 7,472,438.55</u></u>
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LIABILITIES AND NET ASSETS

Liabilities

Current Liabilities:

Accounts Payable	\$ 11,640.71
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Accrued Payroll	57,759.71
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Accrued Payroll Withholdings	29,077.04
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Accrued Annual Leave	67,501.11
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Tenant Security Deposits	18,055.50
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Advances from Grantor	17,261.67
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Current Maturities of Long-Term Debt	-
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Total Current Liabilities	<u>201,295.74</u>
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Long-Term Liabilities

Notes Payable	6,957,273.97
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Less: Current Maturities of Long-Term Debt	-
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Total Long-Term Liabilities	<u>6,957,273.97</u>
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Total Liabilities	<u>7,158,569.71</u>
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Net Assets:

Unrestricted	1,546,889.34
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Temporarily Restricted	<u>(1,233,020.50)</u>
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Total Net Assets	<u>313,868.84</u>
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TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 7,472,438.55</u></u>
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Our Office Locations



Central Office

1506 Oklahoma Ave.
Trenton, MO
660-359-3907

Linn County

105 W. John St.
Brookfield, MO
660-258-2211



Caldwell County

101 S. Frame
Hamilton, MO
816-583-2022

Livingston County

511 Elm St.
Chillicothe, MO
660-646-3379



Daviess County

Clay & Jackson
Gallatin, MO
660-663-3211

Mercer County

606 W. Main St.
Princeton, MO
660-748-3565

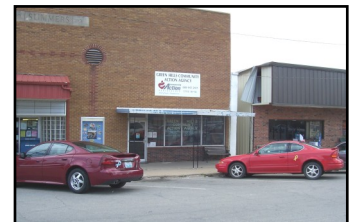


Grundy County

1506 Oklahoma Ave.
Trenton, MO
660-359-6863

Putnam County

117 S. 16th St.
Unionville, MO
660-947-2471



Harrison County

4114 Miller St.
Bethany, MO
660-425-3755

Sullivan County

101 E. Second St.
Milan, MO
660-265-4510



Green Hills Community Action Agency

Serving the Green Hills Counties of
Caldwell, Daviess, Grundy, Harrison, Linn,
Livingston, Mercer, Putnam, and Sullivan.

With limited services to
Carroll, Chariton, Clinton, DeKalb, and Ray Counties.

OUR PROMISE

Green Hills Community Action positively impacts people's lives, embodies the spirit of hope, improves communities, and makes our region a better place to live. We care about the community and are dedicated to empowering people to help themselves and each other.

OUR MISSION

Green Hills Community Action works through partnerships to make self-sufficiency a reality for individuals and families, by empowering them to achieve the knowledge, skills, & motivations needed to build strong families & communities.

OUR MOTTO

"STRONG FAMILIES = STRONG COMMUNITIES"

OUR F.I.R.S.T. CORE VALUES

- ♦ Fostering a climate of empowerment
- ♦ Integrity
- ♦ Respect for the individual and family
- ♦ Self-sufficiency
- ♦ Teamwork toward a common goal

